



**UNITED STATES BANKRUPTCY COURT  
DISTRICT OF CONNECTICUT**

**CLERK'S ANNOUNCEMENT 24-01**

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**NOTICE TO THE BAR AND THE PUBLIC REGARDING THE TEMPORARY  
CLOSURE OF BRIDGEPORT DIVISION'S CLERK'S OFFICE AND TEMPORARY  
RELOCATION OF BANKRUPTCY PROCEEDINGS IN BRIDGEPORT**

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**To the Public and Bar, Please Be Advised and Take Notice:**

On or about Friday, April 5, 2024, the General Services Administration ("GSA") is undertaking a building project in Bridgeport which will affect our Clerk's Office, Courtroom, and related spaces in Bridgeport located in the Brien McMahon Federal Building, 915 Lafayette Boulevard, Bridgeport. The project is expected to run into May 2024.

**BRIDGEPORT CLERK'S OFFICE TEMPORARY CLOSURE.**

In anticipation of the project, the Clerk's Office in our Bridgeport Division will CLOSE to in-person business for approximately 6 weeks starting Friday, April 5, 2024, and continuing through May to a date to be determined. Throughout the closure:

- The Bridgeport intake counter and public PACER terminals will **not** be accessible to the public. No in-person public Clerk's Office assistance will be available in Bridgeport during this project.
- The Bridgeport Division will **not** accept cash or coin for payment of filing fees or form fees.
  - Payment of filing fees or form fees may be made by check, money order, or any other negotiable instruments that is made payable in U.S. dollars to:  
"Clerk, United States Court" or "Clerk, U.S. Bankruptcy Court."
  - Payments can also be made by card at [www.Pay.gov](http://www.Pay.gov).

**NOTE:** A debtor's personal check or credit card will not be accepted for petition filing fees.
- Mail and phone calls will continue to be processed in Bridgeport.
- A filings drop box located in the 1<sup>st</sup> floor lobby of the building will remain available for conventional, in-person filings.
  - The drop box will be processed several times each business day.
  - Do **not** deposit cash or coin in the filings drop box.
- Contact information for the Bridgeport division throughout the closure:
  - Bridgeport Clerk's Office phone: 203-579-5808.
  - Bridgeport Courtroom Deputy email account:  
[CourtroomDeputy\\_Bridgeport@ctb.uscourts.gov](mailto:CourtroomDeputy_Bridgeport@ctb.uscourts.gov)
  - The Court's general correspondence email account: [ctb\\_correspondence@ctb.uscourts.gov](mailto:ctb_correspondence@ctb.uscourts.gov)

## **BRIDGEPORT COURTROOM PROCEEDINGS TEMPORARY RELOCATION.**

In anticipation of the GSA project, the Bankruptcy Court proceedings in Bridgeport will be temporarily relocated to another courtroom. Beginning on Monday, April 8, 2024, all Bankruptcy Court hearings and proceedings in Bridgeport will be relocated to **Courtroom 4 on the 2<sup>nd</sup> floor of the Annex**. This temporary relocation is expected to last through May 2024.

To reach Courtroom 4 in the Annex of the McMahon Federal Building, use the elevators located on the ground level lobby to the right of security at the main entrance of the building and go to the second floor. Then follow the signs to the Annex in the rear of the building. Courtroom 4 will be to the right of the court security desk.

Contact the Clerk's Office with any questions about this announcement.

- Bridgeport: 203-579-5808
- Hartford: 860-240-3675
- New Haven: 203-773-2009
- [ctb\\_correspondence@ctb.uscourts.gov](mailto:ctb_correspondence@ctb.uscourts.gov)

Thank you.

25-MAR-2024  
Date

/s/ Pietro Cicolini  
Clerk of Court