



**UNITED STATES BANKRUPTCY COURT
DISTRICT OF CONNECTICUT**

Honorable Ann M. Nevins, Chief Judge
Pietro Cicolini, Clerk of Court

Connecticut Financial Center
157 Church Street, 18th Floor
New Haven, Connecticut 06510

To whom it may concern

This packet contains information to update an agency address listed on our Court's Register of Mailing Addresses of Federal and State Governmental Units and Certain Taxing Authorities, as required by Federal Rule of Bankruptcy Procedure 5003(e).

Please review the address listed for your agency on our webpage located at: <https://www.ctb.uscourts.gov/register-federal-and-state-governmental-units>. Use the attached form to request changes or other updates to your agency address. Once completed, please mail or e-mail the completed form to my attention:

MAIL

U.S. Bankruptcy Court
ATTN: Clerk – 5003(e) Register
157 Church St, 18th Floor
New Haven, CT 06510

or

EMAIL

ctb_correspondence@ctb.uscourts.gov

Subject line: "ATTN Clerk – 5003(e) Register"

11 U.S.C. §505. DETERMINATION OF TAX LIABILITY. The United States, state, territory, or local governmental unit responsible for collecting taxes within the district in which the case is pending may also file a statement designating an address for service of requests under 11 U.S.C. §505(b), and the designation shall describe where further information concerning additional requirements for filing such requests may be found. Please use the attached form to designate such an address under §505(b) of the Code.

MULTIPLE ADDRESSES: Governmental units may list multiple addresses on the register. If more than one address for a department, agency, or instrumentality is included in the register, the agency must provide information that would enable a user of the register to determine the circumstances when each address is applicable. NOTE. Mailing notice to only one applicable address is sufficient to provide effective notice.

Thank you,
Pietro Cicolini, Clerk of Court

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5003(e) REGISTER UPDATE REQUEST FORM

Pursuant to Federal Rule of Bankruptcy Procedure 5003(e), Register of Mailing Addresses of Federal and State Governmental Units and Certain Taxing Authorities, “[t]he United States or the state or territory in which the court is located may file a statement designating its mailing address. The United States, state, territory, or local governmental unit responsible for collecting taxes within the district in which the case is pending may also file a statement designating an address for service of requests under §505(b) of the Code, and the designation shall describe where further information concerning additional requirements for filing such requests may be found.”

This form is approved by the United States Bankruptcy Court for the District of Connecticut for use by government units to request an update of its mailing address(es) on the Court’s Register.

This information will NOT be listed on the Court’s Register, but will be maintained for our records	
Full name of person completing this form:	
Title of person completing this form:	
Phone number of person completing this form:	
Contact address for the person completing this form: (Include agency name, street or PO Box, city, state, and zip code)	
Date of submission:	
Hand signature of person completing this form:	

MULTIPLE ADDRESSES

Governmental units may list multiple addresses on the register. If more than one address for a department, agency, or instrumentality is included in the register, the agency must provide information that would enable a user of the register to determine the circumstances when each address is applicable. NOTE. Mailing notice to only one applicable address is sufficient to provide effective notice.

Additional Designated Address for Service of Process, and Notice and Service of other court-related documents *(if necessary/optional):*

(Include agency name, street or PO Box, city, state, and zip code)

If an additional designated address is requested, you are required to provide information that would enable a user of the register to determine the circumstances when each address is applicable.

Third Designated Address for Service of Process, and Notice and Service of other court-related documents *(if necessary/optional):*

(Include agency name, street or PO Box, city, state, and zip code)

If an additional designated address is requested, you are required to provide information that would enable a user of the register to determine the circumstances when each address is applicable.